



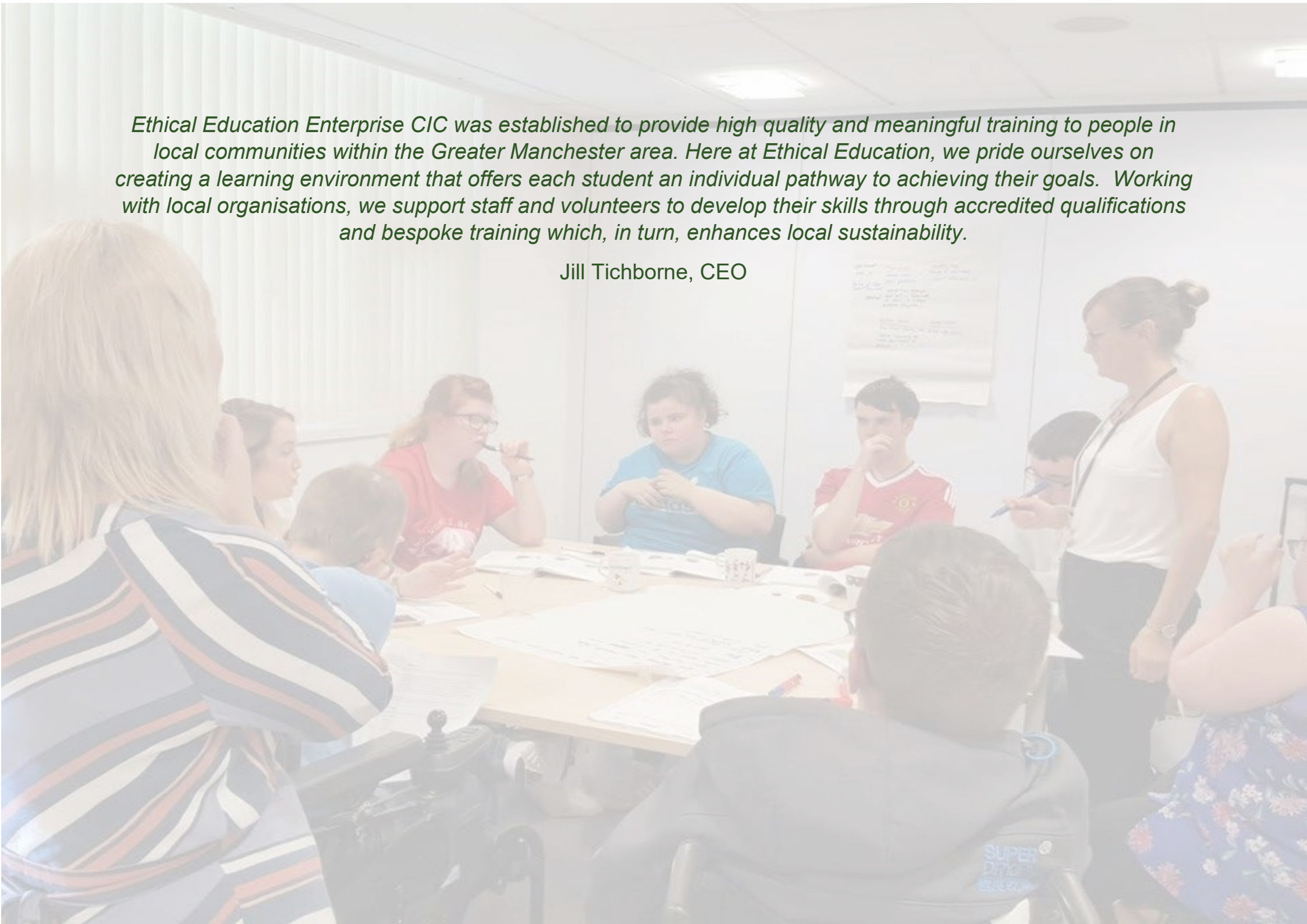
Course List 2021



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Ethical Education Enterprise CIC was established to provide high quality and meaningful training to people in local communities within the Greater Manchester area. Here at Ethical Education, we pride ourselves on creating a learning environment that offers each student an individual pathway to achieving their goals. Working with local organisations, we support staff and volunteers to develop their skills through accredited qualifications and bespoke training which, in turn, enhances local sustainability.

Jill Tichborne, CEO



Fire Safety

Course Title	Overview	Duration	Assessment	Cost
QNUK Level 1 Award in Fire Awareness at Work (RQF)	<p>This qualification provides knowledge related to fire safety in the workplace, including the need for safe evacuation. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand the hazards and risks associated with fire in the workplace • Know how to use a range of fire controls • Understand the importance of a prompt and safe evacuation of the workplace 	4 hours Classroom	This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.	<p>£60 per person</p> <p>Minimum 8 people</p>
QNUK Level 2 Award in Fire Awareness at Work (RQF)	<p>This qualification provides the knowledge and understanding required for those acting as fire marshals in the workplace. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand the hazards and risks associated with fire in the workplace • Know how to use a range of fire controls • Understand the importance of a prompt and safe evacuation of the workplace • Know how to support individuals during an evacuation • Understand the roles of the fire marshal in the workplace 	6 hours Classroom	This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.	<p>£75 per person</p> <p>Minimum 8 people</p>

Health and Safety

QNUK Level 1 Award in Health and Safety in the Workplace (RQF)	<p>This qualification provides an introduction to key principles of health and safety at work. Ideal for young people or those entering the workforce for the first time. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand the importance of health and safety in the workplace • Understand the scope of hazards and risks in the workplace • Understand the range of workplace conditions that can affect health and safety • Understand the requirements for workplace procedures 	4 hours Classroom	<p>This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.</p>	<p>£60 per person</p> <p>Minimum 8 people</p>
QNUK Level 2 Award in Health and Safety in the Workplace (RQF)	<p>This qualification is aimed at employees or those re-entering employment, where an all-round understanding of health and safety principles is important. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand roles and responsibilities for health, safety and welfare in the workplace • Understand how risk assessments contribute to health and safety • Understand how to identify and control the risks from common workplace hazards • Know the procedures for responding to accidents and incidents in the workplace 	6 hours Classroom	<p>This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.</p>	<p>£75 per person</p> <p>Minimum 8 people</p>

Food Safety

QNUK Level 2 Award in Food Safety for Catering (RQF)	<p>This qualification is aimed those that are working in, or a looking to work in a food business. As a food handler it is important to have knowledge of safer food handling in order to minimise the risk of food related illness. The objective for this qualification is to support a role in the workplace.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand how individuals can take personal responsibility for food safety within a catering environment • Understand the importance of maintaining personal health and hygiene in a catering environment • Know how the working area are kept clean and hygienic within the catering environment • Know how to keep food safe within a catering environment <p>**Also available for Manufacturing and Retail sectors</p>	6 hours Classro om	<p>Each learner will be assessed for this qualification by the completion of a 30 question multiple-choice paper. Learners will be required to score a minimum of 20 correct answers to achieve a pass.</p>	<p>£75 per person</p> <p>Minimum 8 people</p>
QNUK Level 3 Award in Food Safety Supervision for Catering (RQF)	<p>This qualification is aimed at those in a supervisory role where food is prepared, cooked and served, particularly within a catering environment. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand how food business operators can ensure compliance with food safety legislation • Understand the application and monitoring of good hygiene practice within a catering environment • Understand how to implement food safety management procedures within a catering environment • Understand the role of the supervisor in relation to food safety management procedures <p>**Also available for Manufacturing and Retail sectors</p>	3 Days Classroo m	<p>There is a single multiple choice question paper. Candidates must achieve a minimum of 70% to pass.</p>	<p>£295 per person</p> <p>No minimum</p>



Keep all cuts and abrasions covered with a suitable waterproof dressing

Good Nutrition

NUCO FAA Level 2 Award in Good Nutrition (RQF)	<p>This qualification is designed for anyone involved in food preparation and planning. Learners will gain knowledge of nutrition and an understanding of special dietary requirements. The knowledge gained will assist with the planning of well-balanced nutritional meals and special diets having a positive impact on health and well-being.</p> <p>Syllabus</p> <ul style="list-style-type: none">- The principle of balanced diets- Government nutritional guidelines- Sources of essential nutrients- The impact of diet on health- Catering practices- How to plan and provide special diets- The impact of special diets on health	2 hours distance learning	This course will be assessed using a one hour individual professional discussion.	£45 per person Minimum 8 people
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COSHH and Manual Handling

QNUK Level 2 Award in Principles of COSHH (RQF)	<p>This qualification is aimed at employees that require an understanding of the risks and controls when working with substances that are hazardous to health. This is a qualification that indicates an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none">• Understand the law relating to hazardous substances in the workplace• Understand how risk assessments contribute to the safe use of hazardous substances in the workplace• Understand the precautions and procedures necessary to ensure the risks associated with hazardous substances are properly controlled	4 hours Classroom	<p>This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.</p>	<p>£65 per person</p> <p>Minimum 8 people</p>
QNUK Level 2 Award in Principles of Manual Handling (RQF)	<p>This qualification provides knowledge for those in the workplace, or those entering the workforce on the hazards and controls related to manual handling.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none">• Understand the reasons for safer manual handling• Understand how manual handling risk assessments contribute to improving health and safety• Understand the principles, types of equipment and testing requirements associated with manual handling safety	4 hours Classroom	<p>This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.</p>	<p>£65 per person</p> <p>Minimum 8 people</p>

Customer Service

QNUK Level 2 Award in Principles of Customer Service (RQF)	This qualification provides learners with an understanding of the principles of customer service. This is a qualification taken primarily for growth and enjoyment. It is intended for those entering or returning to employment. Learning Outcomes: <ul style="list-style-type: none">• Understand the principles of customer service• Know how to identify a customer's needs and expectations• Know how to communicate effectively with customers• Understand actions to be taken where a customer's needs and expectations are not met	6 hours Classroom	This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 75% to pass.	£75 per person Minimum 8 people
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Safeguarding

FAA Level 1 Award in Awareness of Safeguarding (RQF)	<p>This qualification is suitable for all persons and will provide an understanding of safeguarding which can be used in a workplace, activity group or any instance where a person comes into contact with children or adults at risk. The qualification provides learners with the knowledge to identify a safeguarding concern, listen and appropriately record a disclosure, and report to the appropriate person.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Be aware of safeguarding legislation and guidance • Be aware of key safeguarding roles • Be aware of different types of abuse • Be aware of signs and indicators of abuse and neglect • Know what action to take if a safeguarding concern arises 	2 hours Distance Learning	<p>It is beneficial for the learner to undertake additional independent learning</p>	<p>The qualification is assessed by professional discussion with the trainer/assessor and evidenced by a recorded video call. The learner has a maximum of 60 minutes to complete the assessment.</p>	<p>£50 per person</p> <p>Minimum 8 people</p>
		4 hours Classroom		<p>The qualification is assessed by a written assessment.</p>	<p>£65 per person</p> <p>Minimum 8 people</p>

Safeguarding

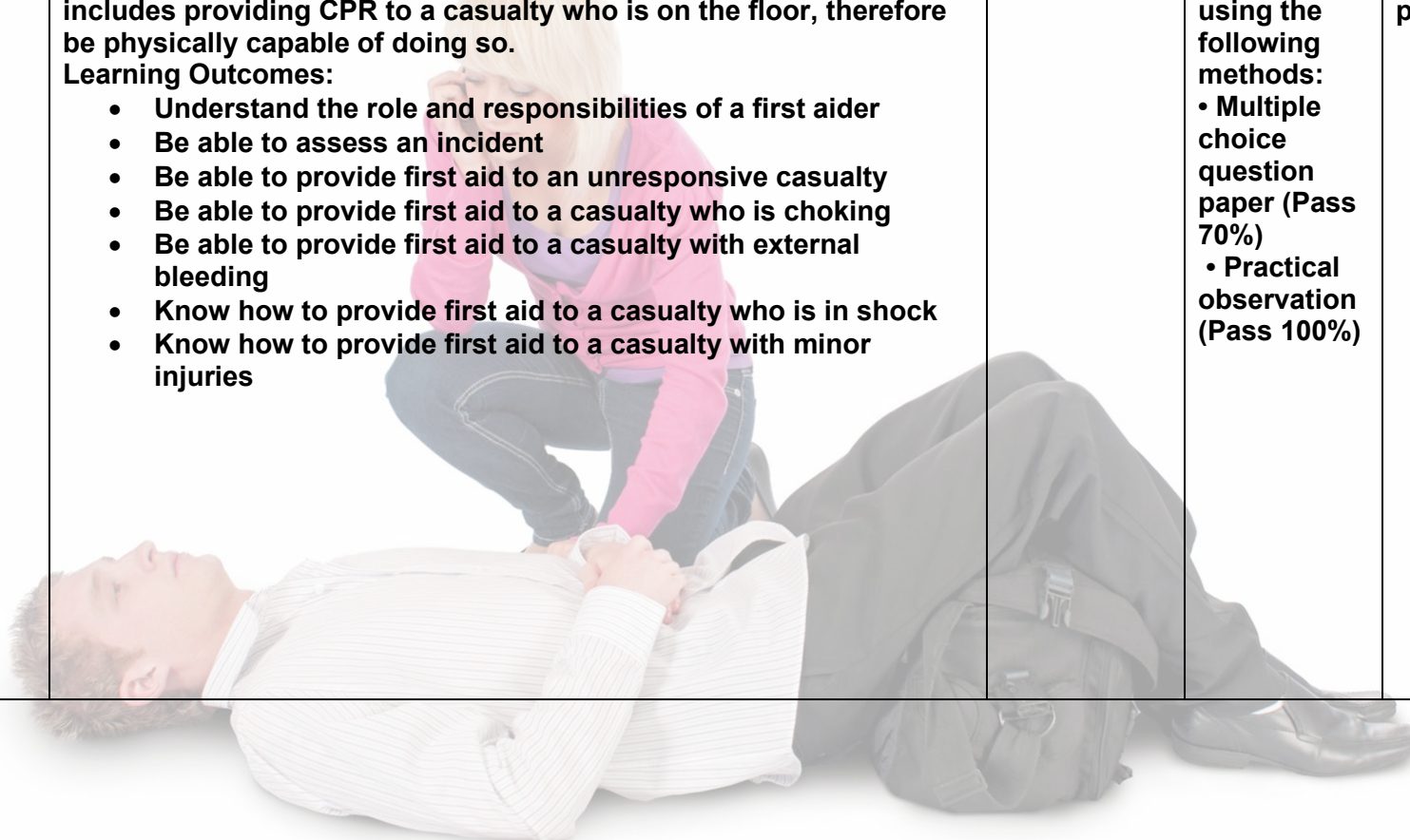
QNUK Level 2 Award in Safeguarding Adults in Health and Social Care (RQF)	<p>The purpose of this qualification is for candidates to understand the key principles of safeguarding adults. The qualification is aimed at those working in the health and social care sector. The qualification has been mapped against standard 10 of the Care Certificate.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand the principles of safeguarding adults at risk in health and social care • Be able to identify those at risk from harm • Know how to reduce the likelihood of abuse in health and social care • Know how to respond to suspicion or reports of abuse 	6 hours Classroom	<p>A multiple-choice question paper is used to assess that candidates meet the required level of competence. Candidates are required to score a minimum of 66% to be deemed competent.</p>	<p>£75 per person</p> <p>Minimum 8 people</p>
QNUK Level 2 Award in Safeguarding and Protecting Children and Young People (RQF)	<p>This qualification provides those working with children and young people the knowledge on how to recognise and respond to cases of alleged or suspected abuse. This is a qualification that indicate an individual can undertake a specific role in the workplace and that may be relied upon by employers.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand how to safeguard and protect children, young people and practitioners in the workplace • Know how to respond to evidence or concerns that a child or young person has been abused 	6 hours Classroom	<p>This qualification is assessed by multiple choice questions. Learners must achieve a minimum of 70% to pass.</p>	<p>£75 per person</p> <p>Minimum 8 people</p>

Safeguarding

FAA Level 3 Award in Safeguarding Children, Young People or Vulnerable Adults (RQF)	This qualification is designed for learners who have contact with children, young people or vulnerable adults in their working environment including voluntary work. It promotes awareness and sensitivity to safeguarding enabling learners to be able to identify issues and emphasises the responsibility to ensure that concerns are reported and acted on appropriately. Learning Outcomes: <ul style="list-style-type: none">• Understand how to safeguard and protect children, young people or vulnerable adults in the workplace• Know how to respond to evidence or concerns that a child, young person or vulnerable adult has been abused	4 hours Distance Learning It is beneficial for the learner to undertake additional independent learning	The qualification is assessed by professional discussion with the trainer/assessor and evidenced by a recorded video call. The learner has a maximum of 60 minutes to complete the assessment.	£75 per person Minimum 8 people
		7 hours Classroom	The qualification is assessed by written assessment.	£95 per person Minimum 8 people

First Aid

QNUK Level 3 Award in Emergency First Aid at Work (RQF)	<p>This qualification is aimed at those over 16 who are able to undertake the responsibilities associated with being a workplace emergency first aider. Attendees will be required to demonstrate First Aid procedures as they would in a real work environment. This includes providing CPR to a casualty who is on the floor, therefore be physically capable of doing so.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand the role and responsibilities of a first aider • Be able to assess an incident • Be able to provide first aid to an unresponsive casualty • Be able to provide first aid to a casualty who is choking • Be able to provide first aid to a casualty with external bleeding • Know how to provide first aid to a casualty who is in shock • Know how to provide first aid to a casualty with minor injuries 	1 day Classroom	<p>Learners are assessed for this qualification using the following methods:</p> <ul style="list-style-type: none"> • Multiple choice question paper (Pass 70%) • Practical observation (Pass 100%) 	<p>£95 per person</p> <p>Minimum 8 people</p>
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CPD Courses

CPD Business Administration in Third Sector Organisations	<p>This course is designed for those already working in an administration position within the third sector. The knowledge and understanding gained is transferable across sectors.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Knowledge and understanding of the Third Sector • Understand what business administration is • Standards and legal requirements of Third Sector Organisations • Understanding of how a business administrator contributes to the organisation • Knowledge and skills of an administrator • Behaving in a professional manner • Planning and coordination in the role of an administrator • Understanding the customer 	15 hours Distance Learning plus 3 hours self-study	Assessed through long answer questions and a written assignment	£295 per person No Minimum
CPD Management in Third Sector Organisations	<p>This qualification is aimed at managers currently working within a third sector organisation and looking to improve their understanding of their role and how effective it is.</p> <p>Learning Outcomes:</p> <ul style="list-style-type: none"> • Understand theories of management • Know why theories of management are important in the workplace • Understand the difference between a manager and a leader • Know why it is important to develop alongside employees • Create a realistic and achievable personal development plan • Understand motivation, happiness and policies in relation to stress and wellbeing management • Explain why stress and wellbeing management is important in third sector organisations • Know the difference between managing paid staff and volunteers • Understand volunteer agreements and expectations 	15 hours Classroom / Distance Learning plus 5 hours self-study	Assessed through long answer questions and a written assignment	£325 per person No Minimum

Bespoke courses

Course Title	Overview	Duration	Cost
Money Matters	An introduction on budgeting, saving, spending well and banking. This course is specifically designed for young people moving into independent living.	2-4 days (12 hours) Classroom / Distance Learning	£120 per person Minimum 8 students
Equality and Diversity	This course provides knowledge on what equal opportunity means, how it relates to discrimination, and diversity in the workplace.	3 hours Classroom / Distance Learning	£35 per person Minimum 8 students
Equality and Diversity, Dignity and Confidentiality	This course provides knowledge on what equal opportunity means, how it relates to discrimination, and diversity in the workplace. It will also provide knowledge on what dignity and respect are and how these should be maintained, and provide knowledge surrounding confidentiality.	6 hours Classroom / Distance Learning	£55 per person Minimum 8 students
Wellbeing and Resilience at Work (currently awaiting CPD accreditation)	This course will provide learners with the knowledge of recognising changes in wellbeing, on a personal level and for those around them. This course will further give information relating to techniques used to build resilience and improve wellbeing.	5 hours Classroom / Distance Learning	£50 per person Minimum 8 students
Safeguarding Awareness	This course provides learners with the knowledge to identify a safeguarding concern, listen and appropriately record a disclosure, and report to the appropriate person.	3 hours Classroom / Distance Learning	£35 per person Minimum 8 people
Understanding and Tackling Sexism (currently awaiting CPD accreditation)	This course has been designed to educate on the different types of sexism, to help students understand different types of sexism, and how to actively discourage this in different situations.	3 hours Classroom / Distance Learning	£35 per person Minimum 8 people

Our CPD and Bespoke courses are written by our experienced tutors and can only be taught through Ethical Education Enterprise CIC.

If you would like a course written specifically for your staff and volunteers, please speak to us.

For further information or to book onto a course please contact:

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